

Board of Trustees Meeting Minutes
13 May 2025 6:00 – 8:00 p.m.

Present: Mara Sprain, Will Jernigan, Monica Youngman, Ben Fleming, Juli Aultshul, Melissa Himelein, Susan Andrew, Ken Brame, Rev. Audette Fulbright Fulson

Guests: Matt Farris, T Kay Browning

Gentle Reminder:

Board Priorities:

- Ready Day 1
- Support ABD
- Support Other Income Teams
- Support Long Range Planning
- Connection & Trust with Congregation (No Surprises)

Start	Item	Details
6:00	Call to order	Meeting was called to order by Mara at 6:05
6:03	Opening words & Chalice lighting	Will gave opening words
6:05	Go-around	The Board went around the room and shared what they are most proud of accomplishing this past church year.
6:20	Consent agenda [Accept]	<p>The consent agenda was approved.</p> <ul style="list-style-type: none"> ● April meeting minutes ● Sharing ministry (Rev. Audette’s report)* ● FUNdraising report ● Faith Formation report ● Annual meeting agenda <p>Melissa noted how much work the FUNdraising team has accomplished.</p>
6:25	Set Membership Date “Record Date” for this year Annual Meeting [action]	<p>A motion to accept Rev. Audette’s proposal that the 2025 record date for annual meeting participation be May 12, 2025 was made by Will and seconded by Susan. Passed unanimously.</p> <p>Ken offered a motion that for future years the record date will be one month ahead of the annual meeting. The official location of this change will be determined by the Executive Council and Rev. Audette. Will seconded. Pass unanimously.</p>

6:30	ABD update [Information]	<p>Will provided an update on the BD Campaign. For the current FY25, 280 giving households and the actual deficit will be about \$10K rather than the expected \$100K. As of today, for FY26 we have 295 households responding and \$815K in pledges. This is \$5K above the budget. Pledges are still coming in and aiming for 300 households and about \$825K. A message on matching was sent out to all current pledging households.</p> <p>Next steps are to complete the matching program, now until the Annual Meeting. Until June 30th there will be a Phase 2 follow up with non-pledgers. Then thank you notes will be sent out by the ABD and the Board.</p> <p>The Board discussed space and membership issues and that will be discussed further in the future.</p>
6:35	GA delegates [action]	<p>A motion to appoint delegates as listed in the 2025 General Assembly document, direct the Executive to assign credentials with the UUA, and authorize the Executive Council to approve two additional individuals if more people come forward was made by Melissa and seconded by Ben.</p>
6:40	LRP resolution [action]	<p>Ken made a moment to approve the statement from the Long Range Planning Committee: "The UUCA Board of Trustees approves the Long-range Planning Team to submit an application for a FEMA Hazard Mitigation Grant for 23 Edwin Place." Seconded by Juli.</p>
6:50	Candidates for 2025-26 Board and LDC [action]	<p>Here is the slate from Leadership Development Committee (bios, except Will, at link):</p> <p>Candidates for the Board:</p> <ul style="list-style-type: none"> ● Will Jernigan – to continue for another 3-year term ● Ken Brame – 3-year term ● Marty Friedman – 3-year term ● James (Jim) Gamble – 1-year term, completing Phil Hammond’s term <p>LDC Candidates:</p> <ul style="list-style-type: none"> ● Wilma Oman – 1-year term, completing Nancy Bragg's term) ● W. Graham – 3-year term <p>Monica made a motion to accept the slate of candidates by the LDC. Susan seconded. Passed</p>

		unanimously.
7:00	Revised budget [action]	<p>Budget as revised by Executive and FAC, to be presented to Congregation at Annual Meeting, June 1.</p> <p>Rev. Audette mentioned that this is a relatively conservative estimate and from previous conversation there was a change of 0% COLA to 2% COLA for staff.</p> <p>The Board did not have any changes to the budget. The only changes to the budget before the Congregational meeting would be in the positive direction. No vote was taken.</p>
7:15	Work session [action]	<p>Planning the June 10 Board meeting:</p> <ul style="list-style-type: none"> ● How do we want to be “Ready Day 1”? ● Officers ● On-boarding new members: Mara willing to lead, would like help planning and executing <p>Mara will be setting up an introduction to policy governance with the new members, Marty, Jim, and Ken. Will mentioned that the Board priorities will be important for the onboarding and offered to cover this topic at the orientation. Rev. Audette noted that if there is no introduction to policy governance, there is a risk that new members’ expectations will not be aligned. Also remember the logistics, duties, and norms of the Board.</p> <p>Components of the onboarding session:</p> <ul style="list-style-type: none"> - Policy governance - Board priorities - Duties of the board - Financial overview including budget overview, ABD orientation, funds, and FAC role - Expectations beyond the Board meetings on showing up and volunteering - If needed, Google Drive orientation - Property orientation <p>Rev. Audette mentioned that for the next year we should look at reviewing Ends and a ministry review. During the meeting Will updated the New member cheat sheet / FAQ. Melissa thought it would be helpful to know the purpose of the blog posts. Rev. Audette said the purpose is to let the congregation know what the Board is doing, why we are doing it, and what we want folks to know about. Ken suggested that we could share personal information as well.</p>

		<p>Suggestion for summer blogs: June - celebratory post-Annual meeting July - meet the Board</p> <p>Ken will write the blog post next week on the matching campaign.</p> <p>Rev. Audette also highlighted that the short form of the Unitarian Universalist Congregation of Asheville is UU Avl.</p> <p>Mara, Will, and Monica are willing to continue serving as officers. The first Board meeting in June is tentatively moved to June 17th. Mara will be reaching out to Marty and Jim to confirm this works for them. June 16th is a back up evening.</p>
7:45	Meeting observations	<p>It was noted there was a lot of celebration and excitement about the budget and near the end of the meeting the energy was a bit subdued. There was lots of thanks for the food!</p>
7:55	Closing words & Chalice extinguish	<p>Will provided closing remarks.</p>