

## Board of Trustees Meeting Minutes 12 August 2025 6:00 – 8:00 p.m.

**Present:** Mara Sprain, Will Jernigan, Monica Youngman, Ben Fleming, Melissa Himelein, Susan Andrew, Ken Brame, Marty Friedman, Jim Gamble, Rev. Audette Fulbright-Fulson

**Guests:** Donald Post, Maria Hill, Matt Farris

**REMINDER:**

Board Priorities:

- Ready Day 1
- Support ABD
- Support Other Income Teams
- Support Long Range Planning
- Connection & Trust with Congregation (No Surprises)

Start	Item	Notes
6:00	Call to order	The meeting was called to order by Mara at 6:04 pm
6:03	Opening words & Chalice lighting	Ben read opening words
6:05	Introductions	Guests were introduced and the Board provided brief introductions.
6:10	Executive Report on Financials	Donald Post, Dir. of Administration and Maria Hill, Bookkeeper provided an overview of the 2024/25 year-end accounting and funds other than Operating. <ul style="list-style-type: none"> <li>● Donald presented the YTD Budget summary and the Fund Analysis</li> <li>● The Board decided to request the monthly budget YTD (2 month lag) and a written report from the financial audits</li> <li>● Donald and Maria will be invited back to give the annual budget report and then as needed</li> </ul> Donald also provided a brief review of updates to the property, including rekeying the buildings and repairs to the deck. It is worth the Board to each get a PIN.
6:35	Go-around	The Board took time to check in with each other and share a summer spiritual highlight and/or what took them outside themselves.
6:45	Consent agenda [Accept]	Consent agenda was accepted and it was noted that

		<p>the monthly financial report will be included here for future months.</p> <ul style="list-style-type: none"> <li>• <a href="#">June meeting</a> minutes</li> <li>• Rev. Audette, <a href="#">Sharing ministry</a></li> <li>• Rev. Claudia, <a href="#">Q' pasa?</a></li> </ul>
6:50	Liaison reports	<p>Care &amp; Connect (Melissa)</p> <ul style="list-style-type: none"> <li>• Melissa reported she connected with the Care &amp; Connect team and she is planning to go to their meetings</li> <li>• They have 3 goals: re-engage members who have fallen away, strengthen connections with new members, and expand membership</li> <li>• Current effort is focused on growing through service, which is finding ways for people to get connected through activities and opportunities</li> <li>• There was a mention that Trevor was integral to getting them over the line to become members</li> </ul>
6:55	Reminders	<p>Reminders for Board Members:</p> <ul style="list-style-type: none"> <li>• Please remember to fill out the <a href="#">Board Monthly Duties</a> schedule</li> <li>• A reminder to please complete your Annual Budget Drive Thank you notes</li> </ul>
7:00	75th Anniversary	<p>Rev. A. shared initial plans and the desire to have Board involvement. Further discussion will take place at the retreat.</p> <ul style="list-style-type: none"> <li>• There are a few people who have volunteered to help</li> <li>• A service where any folks who have known the congregation as long as possible, you try to get them in. Maureen is the only former living minister.</li> <li>• It is typical the Board would do some kind of event. Could be part of the team doing the special service before a party. History projects with the mission and vision for the future.</li> <li>• Will recognized this would be a good opportunity for the Board to be more visible to the congregation.</li> <li>• Ken highlighted an opportunity to make it a fundraiser.</li> <li>• Monica thought we could play on the 75 - pick your unit - \$75 to \$75,000. And we could tie that to a capital campaign to refresh the property based on the long range planning results.</li> <li>• Rev. Audette asked for anyone who is interested and talented at storytelling history to volunteer.</li> </ul>

<p>7:10</p>	<p>Retreat update</p>	<p>Will and Rev. A. briefed on what to expect at the Board retreat Sunday, Sep 7, 12 noon - 5 pm. and how to prepare.</p> <ul style="list-style-type: none"> <li>● High level goals: increasing cohesion, clarity on plans and priorities</li> <li>● 1/3 of time for team and 2/3 of time for work session</li> <li>● Work session is planned to be focused on protocols and practices (roles and responsibilities) with a review of limitations, reaffirmation/realignment of Board Priorities for the 1-year horizon, and planning for the year including 75th anniversary and long term/capital issues</li> <li>● Homework will be sent to the Board the last week of the month</li> <li>● Please carpool as much as possible, there is room for five cars</li> </ul> <p>Food for the retreat</p> <ul style="list-style-type: none"> <li>● Harris Teeter pizzas, salads, drinks, and ice</li> <li>● Need vegetarian options for at least 2</li> <li>● Ken will provide the plates</li> <li>● Susan and Mara will pick up the food and bring it</li> </ul>
<p>7:30</p>	<p>FUNraising Team</p>	<p>The Board had a discussion of the FUNraising team reports from June and August.</p> <ul style="list-style-type: none"> <li>● <a href="#">FUNraising report: June</a></li> <li>● <a href="#">FUNraising report: August</a></li> <li>● Craft fair issue - left it that Sammy wanted to poll vendors in either expanding or changing dates. Rev. Audette felt that we already had a craft fair that was working well and it doesn't make sense to erase that. The team has removed the craft fair from the schedule.</li> <li>● Suggested edits are welcome to the draft document.</li> <li>● It was noted that the FUNraising Team has been diligent in hosting family friendly events.</li> <li>● The Board will select a more permanent liaison to the Team.</li> </ul>
<p>7:45</p>	<p>Meeting observations</p>	<p>Process and Collective Liberation reviews</p> <ul style="list-style-type: none"> <li>● Rev. Audette noted that the Board should consider be careful of giving Liaisons to different groups and not others. The congregation is to large for the Board to evolve to a Council structure.</li> <li>● Rev. Audette described the work beginning with</li> </ul>

		<p>Paula. This is a small group to talk quarterly with other congregations and it is important for a Board participant on this collective liberation work. It will be on a Sunday afternoon. This will be discussed further at the retreat. Each time we meet, we discuss for 10-15 minutes.</p>
7:55	Closing words & Chalice extinguish	Ben read closing words